

To,
Principal
Govt.College of Engg.
Chandrapur - 442401

**Sub: -Transfer of Caution Money Deposit to the Alumni Association of the Government
College of engineering, Chandrapur**

Sir,

I the undersigned request you to kindly transfer my caution money deposit Rs: 500/-
(Rupees five hundred only) to the Alumni Association of the Government College of
Engineering, Chandrapur, towards Associate Student Membership of the same.

I am enclosing my membership form of the Alumni Association of the Government
College of engineering, Chandrapur

I hereby authorize Alumni Association of the Government college of Engineering,
Chandrapur to collect the amount of Caution money deposit of Rs 500/-on my behalf.

Thanking you,

Yours Faithfully

(Signature of Student)

Name

Class

Roll No.

Address:

Ph No.

F.E.Roll No./SE Direct Admission No:

Branch:

Year of Admission:

Dated
From:.....
.....
Address.....
.....

Shri/Smt
Address
To,
The Principal
Government College of Engineering
Chandrapur.

Sir,
When I joined the Government College of Engineering Chandrapur for the degree course FE/SE/TE/BE in the yearI have paid sum of Rs 500/- (Rupees five hundred only) Caution Money Deposit.
After completing the course of studies, I shall be soon leaving the college. I have therefore, to request you to please arrange to refund my above caution money at an early date.

The detail of my final year Roll number, etc. are given bellow:

1. Roll No.....2.Class.....
- 3.Last examination seat no and the year

Yours Faithfully

(Signature of Student)

.....
FOR OFFICE USE ONLY (VERIFICATION RECEIPT)

Caution Money paid on.....Receipt No.....
C.M.D. Register Year.....Page No.....Serial
No.....
Recoveries ,if anyNet Amount to be paid: Rs.....

Registrar
Govt.College of Engg.

Chandrapur
.....
...

(RECEIPT)

Received from the Principal, Government college of engg. Chandrapur, a sum of Rs 500/- ((Rupees five hundred only) being the Caution Money.
Deposit paid by me in the year..

Date

(Signature of Student)